

The Euromoney Japan Events 2009 16 - 18 September, 2009 • Hotel Okura, Tokyo

Hotel Reservation Form Hotel Okura Tokyo

Please complete and send this form directly to the hotel via Fax or E-mail
NO LATER THAN 7th September 2009

to

Room Reservations

Hotel Okura Tokyo

2-10-4 Toranonmon, Minatu-ku, Tokyo 105-0001, Japan

Tel: 81-(3)3224-6666 & Fax: 81-(3)3582-3034

website: www.okura.com / e-mail: reservation@tokyo.hotelokura.co.jp

| | | | |
|---|-------------------------|-------------------------|---------------------|
| Check in date | | Check out date | |
| Family Name | | First Name | |
| Title | | | |
| Organization | | | |
| Address | | | |
| Phone | | Fax | |
| E-Mail | | | |
| Flight Schedule | | | |
| *Early Check-in required? (please tick: ✓) | Yes | No | |
| Room Type (please tick: ✓) | Single Occupancy | Double Occupancy | |
| Credit Card | Name: | Number: | Expiry date: |

- Room Rate:**
Single occupancy: JPY 28,000- per room, per day
Double occupancy : JPY 33,000- per room per day
- Above mentioned rate are inclusive of 10% service charge & 5% local tax & JPY200 hotel tax and internet connecting fee.
- Cancellation policy: One night's room rate will be charged if your reservation is not cancelled within **24** hours of the check-in date.
- Early-arrival fee of on top of the room charge (50 percent of the room rate) will be applied for check in before 14:00.
- Please note that the hotel accepts payment by cash or credit card only.
- Room will be secured upon receipt of full credit card details.
- Room booked after September 8, 2009, will be subject to availability.**